

ATAGO USA Service Request Form

Directions: In order to have your ATAGO product inspected, please completely fill in the form below.
Any missing information could delay the inspection process.

Tips and Shipping information:

- Clean unit thoroughly, otherwise a \$30.00 cleaning fee may apply
- Package instrument in original storage case if possible
- Use 2-3 inches of packing material on all sides when shipping
- Insure package for full value when shipping

Ship To: ATAGO USA
Attn: Service Dept
14432 SE Eastgate Way #450
Bellevue, WA 98007

Date:

Service Order Number # R

Company Information:

Company Name:

Contact Name:

Accounts Payable Contact Name:

Shipping Address:

Billing Address:

Phone:

State

Zip

Phone:

State

Zip

Email:

Email:

Instrument Information:

NIST Traceable Calibration YES NO

Preventative Maintenance (PM Service) YES NO

*Only applicable for certain benchtop models.

As Found, As Left Data (AFAL) YES NO

*Additional \$25.80 for Handhelds
\$70.00 for Benchtop / In-Line

Model :

Serial Number :

Purchase Date :

Date Problem Occurred : N/A:

Sample

Information

Please check the corresponding items →

Sample Measurement Range

- Food _____
- Beverage _____
- Medical _____
- Chemical _____
- Coolant _____
- Oil _____
- Other _____

Per our procedure, any data stored in your unit will be deleted. ATAGO will not be liable for restoring the data

Additional Comments:

Please include any error messages, erroneous readings, or abnormalities.

Payment Information:

Service inquiries under \$5,000 must be paid by Check, ACH or Credit Card

Choose Card Type:



Card Number:

Expiration Date:

Signature

Date

* By signing above, I authorize ATAGO USA Inc. to perform initial inspection and understand that an inspection fee of **\$50.00** (+ shipping) may be applicable. Once the instrument is received and inspected, ATAGO will provide a detailed diagnosis and quotation for repair/replacement. Approval will be required before any repair is performed or any charges are applied to the credit card. If inspecting under warranty, no inspection fee will be charged.